

The GCRC at University Park
“Snow Day” Policy
March 2000
(revised June 2001 & January 2005)

Definitions:

- “Snow Day” = University “closing except for essential personnel” for snow or other emergency.
- Occasionally the University will delay opening due to weather conditions; this is equivalent to a “Snow Day” in part.
- The University does not usually make an official statement concerning weather closings on weekends. On weekends and other holidays “Snow Days” will be declared by the Nurse Manager or Nutrition Manager, or their designees.
- This policy shall also apply if the Governor closes highways for another type of emergency.

Policy:

The GCRC staff will as much as possible try to anticipate University “Snow Days”, on the basis of weather forecasting, and will try to plan ahead. The following are broad guidelines to approaching “snow days”:

- 1) The GCRC will not entertain any volunteer human subjects for any research on a “Snow Day”, unless the study is an ongoing project and data collection must be accomplished that day for the integrity of the research. In the latter case the research can proceed only if there is agreement to do so reached unanimously by the Nurse Manager OR Nutrition Manager, the Associate Director and the Principal Investigator.
- 2) On “Snow Days” the GCRC will not perform any tests or procedures on subjects that might need 911 back up, unless the Nurse Manager, Associate Director and the Principal Investigator conclude unanimously that to NOT perform the tests or procedures would carry greater risk, or unless data collection must be accomplished that day for the integrity of the research. In the latter case the research can proceed only if there is agreement to do so reached unanimously by the Nurse Manager, the Associate Director and the Principal Investigator.
- 3) The Nurse Manager will be able to come to work at her/his discretion under the University "essential personnel" rule AND, after reasonable attempt at consultation with the Associate Director, will have the authority to request that a nurse(s) stay at work on "overtime" if a "Snow Day" develops while (s)he is already at the GCRC AND will be able to ask for volunteer nurse(s) to come in to work as additional "essential personnel".
- 4) The Nutrition Manager will be able to come to work at her/his discretion under the "essential personnel" rule AND, after reasonable attempt at consultation with the Associate Director, will have the authority to request that a nutrition staff person(s) stay at work on "overtime" if a "snow day" develops while (s)he is already at the GCRC AND will be able to ask for volunteer nutritionist staff person(s) to come in to work as additional "essential personnel".

The Associate Director has final authority over “essential personnel”.